

Franklin Web Print Order

Completed _____

Notice To Customers: Fill out highlighted information Only

Publication _____
 Customer Name _____
 Issue # or Date _____
 Total Print Order _____

<i>Office Use Only</i>	
Date In _____	Time _____
Print date _____	Time _____
Delv. Date _____	Time _____

Office/ Sample/ Show _____ Label Mailing _____ To Be Mailed _____ Miscellaneous _____

Materials Furnished: Electronic Disk # _____ Email

Paper Information
 30# Newsprint - 25" _____ 28" _____ 30" _____ 34" _____
 32# Newsprint - 25" _____ 28" _____ 30" _____ 34" _____
 50# Offset - 25" _____ 28" _____ 30" _____ 34" _____

Publication Information: Total pages _____ Total Sections _____
 Page size Broadsheet Tabloid Mini Tabloid Fold Information 1/2 Fold 1/4 Fold

List total number of pages per section & color info. (Example. Section A 24 Pages 4 color on pages 1.2.3.4, PMS 102 on 5 and 6)
 Section A _____ Pages
 Section B _____ Pages
 Section C _____ Pages

Section and Color information by page (Office use only)

Sec. A	Sec. B	Sec. C
Total Pages _____	Total Pages _____	Total Pages _____
Pgs _____ Plate _____	Pgs _____ Plate _____	Pgs _____ Plate _____
Pgs _____ Plate _____	Pgs _____ Plate _____	Pgs _____ Plate _____
Pgs _____ Plate _____	Pgs _____ Plate _____	Pgs _____ Plate _____
Pgs _____ Plate _____	Pgs _____ Plate _____	Pgs _____ Plate _____
Pgs _____ Plate _____	Pgs _____ Plate _____	Pgs _____ Plate _____
Pgs _____ Plate _____	Pgs _____ Plate _____	Pgs _____ Plate _____
Pgs _____ Plate _____	Pgs _____ Plate _____	Pgs _____ Plate _____
Pgs _____ Plate _____	Pgs _____ Plate _____	Pgs _____ Plate _____
Pgs _____ Plate _____	Pgs _____ Plate _____	Pgs _____ Plate _____

Preprints: Name _____ # to Insert _____
 Name _____ # to Insert _____

Shipping instructions:

Special Instructions:

Other information (Proofs, plate changes,etc.) _____

<i>Office Use Only</i>					
Page Shots	Color Shots	Halftones	Strip Ins	Reverses	Double Burns
_____	_____	_____	_____	_____	_____
			Film and Plate Output		
			A B C D E F		
Received By _____	Total Plates- - -		_____	_____	_____
Camera or Computer work by _____	Total pages- - -		_____	_____	_____
Stripping by _____	#Spot color pgs-		_____	_____	_____
Plates by _____	#Spot color film-		_____	_____	_____
Press copy checked By _____	#4 color pgs- - -		_____	_____	_____
Unusual Problem Time _____	#4 color film- - -		_____	_____	_____
	#Proofs - - - - -		_____	_____	_____

Customer Name _____ Phone (Office) _____ Home _____ Cell _____